



# The Use and Abuse of Computers in the Workplace

## Live Webinar

Tuesday, July 14, 2009

2:30 PM – 4:30 PM (ET)

1:30 PM - 3:30 PM (CT)

*Attend a live seminar without leaving the office!*

### Program Content:

Is your computer system about to become your next liability by the misuse of computers in the workplace? One hundred and one romantic emails between a county clerk and his girlfriend were deemed to be "public records" and were released to the press. Busted by your Blackberry? A federal court decided that electronic calendars are discoverable records, even though they contain personal/family information along with work appointments. E-discovery reveals evidence of harassment, discrimination, defamation and more. Yet, employees also sue when the employer improperly intercepts electronic messages they claim were "private." Employers need to be aware of the issues of use, misuse, and rights to properly monitor and control the electronic system. Learn the current issues, legal trends and practical pointers for your electronic operations.

### Presenter:

Bob Gregg, a partner at the Boardman Law Firm in Madison, Wisconsin, has been involved in Employment Relations for more than 30 years. He litigates employment cases. His main emphasis is helping employers achieve enhanced productivity, creating positive work environments, and resolving employment problems before they generate lawsuits. He has developed the employment policies of numerous employers and reviewed hundreds of employee handbooks. Bob has conducted over 2,000 seminars throughout the United States and authored numerous articles on practical employment issues. His career has encompassed canoe guide, carpenter, laborer, Army Sergeant, social worker, educator, business owner, beer taster, Equal Employment Opportunity officer, and employment relations attorney. Bob is a member of the Society for Human Resource Management, the National Speakers Association, and is a National Faculty Member of the American Association for Affirmative Action.

### Who Should Attend:

Anyone who uses computers in the workplace, especially those who manage employee computer, internet and e-mail usage.

**Proudly Providing Educational Opportunities to Financial Institutions in the following states:**

- |                      |                   |
|----------------------|-------------------|
| Alabama              | Massachusetts     |
| Arkansas             | Mississippi       |
| Connecticut          | Missouri          |
| District of Columbia | New Jersey        |
| Georgia              | New York          |
| Illinois             | Northern Virginia |
| Indiana              | Oklahoma          |
| Louisiana            | Pennsylvania      |
| Maryland             | Rhode Island      |
| Tennessee            |                   |

### What is a Webinar?

A webinar offers you the convenience of attending a live training session at your own facility. It combines the clarity of an audio teleconference with the interactivity and visual presentation of the Internet.

All you need to participate is a telephone and internet access. If you do not have internet access, you can still participate via the conference call.

The live webinar format allows you to ask questions, participate in live surveys, and view the powerpoint slides as the seminar leader presents the material.

### Unable to Attend?

No problem. You can purchase a recording of the webinar for future use. With this package you will receive an audio CD, a copy of the powerpoint slides, and any other handouts as applicable. In addition, you will have access to a website where you can view the entire webinar for a period of six months.

### Use and Abuse of Computers in the Workplace

Center for Financial Training Atlantic & Central States  
P.O. Box 969, Norwich, CT 06360  
Phone 800-795-5242 Fax 860-823-1410 www.cftacs.org

- Live Participation Webinar: \$255 per PC/Phone Connection
- Audio CD Recording, Handouts, Website Access: \$255
- Live Participation and CD Recording Package: \$375

Connecticut based financial institutions subject to 6% State of CT sales tax

Name \_\_\_\_\_

Company Name \_\_\_\_\_

Mailing Address/City/State/Zip \_\_\_\_\_

Email Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Payment Options:

MC  VISA  CHECK  BILL ME

Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_

Cardholder's Name \_\_\_\_\_ Amt. Paid \_\_\_\_\_

Cardholder Signature \_\_\_\_\_ Phone# \_\_\_\_\_

Please call Scott Briggs at 800-795-5242 x1180 if you have any questions.